

A | B | C | A | C

PO Box 83165, Phoenix, AZ 85071
Telephone: (602) 980-1770

E-Mail: abcac@abcac.org

Date _____

Certification No. _____

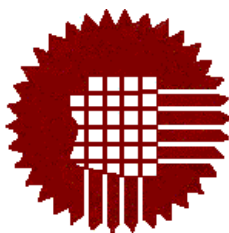
Dear ABCAC Certified Counselor,

Renewal of your ABCAC certification is required every two years. In order to remain current as an ABCAC certified counselor, it is necessary that you submit the following:

1. Complete fully the attached Application for Recertification.
2. Provide fully documented evidence of forty (40) clock hours of continuing education related to prevention and substance abuse since your last certification as follows:
 - a) Attach documentation of all training in the form of grade reports, certificates of completion, training attendance records, or letters from the training source documenting such training and the number of clock hours of education. It is specifically required that three (3) hours of Ethics and three (3) hours of Cultural Diversity education/training be completed as part of the required 40 hours of continuing education during this period.
 - b) Complete the Documentation of Inservice Training form, if applicable, signed by your current supervisor attesting that such inservice training was completed. Twenty (20) hours of related Inservice Training are allowable towards recertification.
3. **Enclose your check or money order for recertification fees in the amount of \$150.00, payable to "ABCAC."**
4. ABCAC is the only certifying agency within the State of Arizona that provides certification reciprocity with 57 other certifying agencies in the United States and around the world as participating members of the International Certification & Reciprocity Consortium/Alcohol & Other Drug Abuse, Inc. (ICRC/AODA). This optional certification is an invaluable asset in providing creditable competency within the substance abuse treatment community worldwide.

Sincerely,

Brian T. Reinhart
ABCAC Administrator



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Arizona Board for Certification of Addiction Counselors

Application for Prevention Specialist Recertification

Please print clearly or type; complete all sections:

DEMOGRAPHIC UPDATE

ABCAC Certificate # _____

ICRC Certificate # _____

Name _____
LAST FIRST MI

Entry Date in Field _____ Home Phone (_____) _____

Work Phone (_____) _____ Street

Address _____

City _____ State _____ ZIP _____

Email address _____

Present Position _____ How long? _____

Employer _____

Name of Supervisor _____ Phone (_____) _____

FORMAL EDUCATION

Highest Level of Education _____ Major _____

Name of Institution _____ Dates Attended _____

Other _____

Name of Institution _____ Dates Attended _____

Attach documentation for any Formal Education obtained within the last two years.

CONTINUING EDUCATION From _____ To _____

Approved Training/Education

(NO. OF HOURS)

Related Inservice Training

(NO. OF HOURS)

TOTAL

CREDENTIALING BACKGROUND INFORMATION

Do you hold, or have you ever held licensure, certification, or registration in any other state or with any other agency? *If yes, complete the following:*

☐ Yes

☐ No

Title of Credential

State/Agency

Date of Issue

Current Status

Do you hold or have held a certificate through a behavioral health professional association? *If yes, cite professional credential held.*

☐ Yes

☐ No

Credential _____ **Agency** _____ **Current Status** _____

Have you ever applied for and been denied a license, certificate or registration with any authorized certifying agency?

☐ Yes

☐ No

Have you ever had any disciplinary action taken against you by the authority issuing a license, certificate or registration in any behavioral health profession?

☐ Yes

☐ No

Have you surrendered or cancelled your license, certification or registration in lieu of disciplinary proceedings by the issuing authority in any behavioral health profession?

☐ Yes

☐ No

Have you ever been the subject of a disciplinary action by a regulatory committee of a professional association?

☐ Yes

☐ No

Have you ever been convicted or pled guilty or pled no contest to a criminal offense?

☐ Yes

☐ No

Have you ever been the defendant in a malpractice suit and either entered into a settlement agreement or paid court-awarded damages, or is such a suit pending?

☐ Yes

☐ No

Have you ever been involuntarily terminated from any behavioral health or related employment for unprofessional conduct?

☐ Yes

☐ No

If the answer to any of these questions is YES, please explain below. Use separate sheets as necessary. Please enclose any relevant documents.

I certify that the above information is correct and no attempt is made to make fraudulent claims of competency or to withhold pertinent information that may influence the granting of this ABCAC certificate of competency.

Signature _____

DOCUMENTATION OF PREVENTION AND SUBSTANCE ABUSE RELATED CONTINUING EDUCATION

The following continuing education was obtained during the period _____ to _____

<u>Course/Title</u>	<u>Presented by</u>	<u>Provider #</u>	<u>Hours</u>
Ethics _____	_____	_____	_____
Cultural Diversity _____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
Approved Correspondence Course/Self Directed Study Courses			
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I certify that the above training/education has been completed and this ledger is accurate. I have attached documentation for all listed hours of education.

Signature _____

Name _____ has completed the following In-Service
Training at _____ From _____ To _____

[illegible]

Signature of Supervisor _____

Print Name _____

Date _____